# Making the switch to better banking today!

You can make the move to Morgantown Bank and Trust in three easy steps. Everything you'll need is provided in this handy Switch Kit. We can't wait to welcome you to MBT, where you'll enjoy a better experience for all your banking needs!

1

## Open your new account.

Apply online in minutes or visit your local branch to open your new MBT account(s).

2

## Switch your direct deposits and automatic withdrawals.

If you have any automatic transactions, use the provided forms to seamlessly switch them to MBT.

3

# Close your old account.

Now you're ready to switch. Simply fill out the provided form to close your old account. Any remaining account balance will be transferred to MBT.







# **Direct Deposit Authorization**

You can use your keyboard to fill out this form online, or you can print the form and complete it by hand.

Use this form to authorize your employer, retirement and pension funds, or any other agency to deposit your payment directly into your MBT account. Use one form for each direct deposit.

Notification of Dire	ect Deposit Au	thorization Cha	nge
Company or Employer:			
Address:			
City, State, Zip:			
Phone Number:			
Employee ID: (if applicable)			
Effective immediately, ple	ase deposit the net a	amount of my check t	o my MBT account. I
authorize (name of deposi	tor)		
to automatically deposit fu	unds into the accoun	t below. This authoriz	zation shall remain in
place until I have submitte	ed a new authorization	on, or until this autho	rization is changed or
revoked by me in writing.			
Place an X next to your desire	ed option.		
Net amount to	MBT CHECKING		
Account #		Routing #	083903742
Net amount to	o MBT SAVINGS		
Account #		Routing #	083903742
Signature:		[	Date:
Name:			
Address:			
City, State, Zip:			
Phone Number:			

### **Direct Deposit Checklist:**

Use this list to remember all your direct deposits you need to transfer. These are the most common direct deposits.

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# **Automatic Withdrawal Authorization**

You can use your keyboard to fill out this form online, or you can print the form and complete it by hand.

Use this form to authorize a change to any automatic payment, deductions, or withdrawals from your account. Use one form for each automatic withdrawal. Or, many companies and agencies make it easy to change your account on record online on their website.

Notification of W	/ithdrawal Authorization Change
Name of Company:	
Account Number:	
Payment Amount:	
Address:	
City, State, Zip:	
Phone Number:	
Please cancel all automa	atic withdrawals from <b>my old institution</b> :
Financial Institution:	
Account #	Bank Routing #
Please make all future a	utomatic withdrawals from my new institution:
Financial Institution:	MBT
Account #	Bank Routing # 083903742
	ain in effect until I have submitted to you a new authorization, or until me in writing that this authorization has been changed or revoked.
Signature:	Date:
Name:	
Address:	
City, State, Zip:	
Phone Number:	

# Automatic Withdrawal Checklist: Use this list to remember all your automatic payments you need to transfer. These are some of the most commonly used automatic

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Auto Loan	
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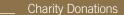
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# **Account Closure Authorization**

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You can authorize your remaining balance to be deposited automatically to your new MBT account(s) or paid by a check forwarded to your mailing address.

Use this form to close your account(s) at your former financial institution. Be sure to verify any outstanding items have cleared your old account.

Notification of A	ccount Closure	Authorization						
To Whom It May Concerr	ղ:							
Financial Institution:								
Address:								
City, State, Zip:								
Places class my account								
Please close my account								
Account Number:		Primary Owner:						
Address:								
City, State, Zip:								
Place an X next to your desi Please depos Account #	ired option. iit directly to my new ac		083903742					
Please forward me a check to my address listed below.								
Primary Signature:			Date:					
Primary Signature:  Joint Signature:			Date:					
			Date:					
Joint Signature:			Date:					
Joint Signature:			Date:					

## **Congratulations!**

You had to sign your name a few times...but submitting these forms completes your switch to a truly better banking experience. We can't wait to show you the difference a local partner makes.

Welcome to MBT!



